

GENERAL ORDER, OPERATIONS, NUMBER 1  
APRIL 3, 2001  
WATERLOO POLICE DEPARTMENT

A. SUBJECT:

Outside Agency Request for Assistance.

B. POLICY:

The following policy/procedures shall be followed to provide minimum staffing levels and protection for the City of Waterloo while still allowing officers to respond to a request for assistance from an outside agency.

C. PROCEDURES:

If and when a request for immediate response is received from an outside agency to assist them in an emergency situation wherein additional manpower is requested, the following shall apply:

1. Examples of request needs, such as but not limited to, are a civil disturbance, large bar fight, or officer down, calls for assistance.
2. The on-duty Watch Commander shall evaluate the request and need, and may, depending on the current status of our own City manpower requirements, authorize such immediate response.
3. The on-duty Watch Commander may authorize deployment of up to, but no more than, fifty percent (50%) of the on-duty Watch street strength and a supervisor.
4. In such circumstances where deployment of Waterloo officers is authorized, a street supervisor must accompany the officers to the staging area.
5. The on-site street supervisor shall make the final judgment to commit or not to commit the officers to an enforcement or assistance action based on, but not limited to, training, experience, total manpower, and equipment availability.
6. The on-duty Watch Commander or the street supervisor may terminate the involvement at any time and should do so as soon as is reasonably practical to return personnel to normal duty.
7. Having made the immediate commitment, the on-duty Watch Commander shall notify the Chief and the Patrol Division Commander or the Investigative Division Commander. Further commitment of resources shall only be made at their direction.

By order of:

Thomas J. Jennings  
Chief of Police