

GENERAL ORDER, OPERATIONS, NUMBER 2
APRIL 3, 2001
WATERLOO POLICE DEPARTMENT

A. SUBJECT:

Meals and Breaks

B. PURPOSE:

To establish procedures permitting officers of the Department to take meal and break periods without detrimental effect on the public relations of the Department.

C. POLICY:

It is the policy of the Department to permit each officer to interrupt assigned activity to obtain food or other personal necessities subject to the following conditions and limitations.

D. PROCEDURE:

1. Meal Break

a. No more than two (2) Department vehicles at any eating location or more than (4) uniformed officers at any eating location during one time period for the purpose of the forty-five (45) minute meal break.

2. Coffee Break

a. No more than two (2) Department vehicles at any break location and no more than two (2) officers at any break location for the purpose of any 15-minute coffee break. Break periods shall not be taken during the first (1) or eighth (8) hour of any tour of duty.

3. No officer shall take a meal or break period outside of the City of Waterloo without the express consent of a supervisor who shall not grant such consent absent good cause.

4. Dispatcher shall be notified by officers when commencing and completing meals and breaks.

5. A supervisor may modify the above procedure when necessary.

By order of:

Thomas J. Jennings
Chief of Police